



**DEPARTMENT OF THE AIR FORCE**  
30TH SPACE WING (AFSPC)

JUL 17 2014

MEMORANDUM FOR ALL VANDENBERG AIR FORCE BASE PERSONNEL

FROM: 30 SW/CC

SUBJECT: Installation Privately Owned Firearms Directive

1. This directive has been developed to detail responsibilities, processes and procedures for the legal use, transport, storage, purchase and possession of POF and munitions while on Vandenberg Air Force Base (VAFB) and its GSU Pillar Point AFS. Please contact 30 SFS as the assigned OPR of this Directive for further information concerning this subject and for other guidance referencing this topic.

2. Violations of this directive may result in the suspension/loss of POF privileges, debarment from the installation, other penalties and/or prosecution.

3. The Installation Commander has imposed reasonable measures designed to establish standards for those who use, store, purchase, possess and transport POF onto and off of the installation. Compliance with this Directive is **MANDATORY** for all personnel while they are within VAFB's jurisdiction.

4. Applicable directives.

- a. AFI 31-101, *Integrated Defense (FOUO)*
- b. AFI 10-245, *Antiterrorism*
- c. AFMAN 91-201, *Explosive Safety Standards*
- d. AFI 31-113, *Installation Perimeter Access Control (FOUO)*
- e. 30 SWI 31-101, *Installation Defense Plan (FOUO)*
- f. 30 SWI 32-7001, *Conservation Management and Enforcement*
- g. Section 21, Internal Security Act of 1950; 50 U.S.C. § 797

5. POF Registration & Storage:

a. Upon arrival at any VAFB Installation Entry Point POF owners will declare they are transporting a firearm to the Installation Entry Controller.

b. All POF stored on VAFB must be properly registered in compliance with Federal, State and local law.

c. POF and ammunition will not be stored in Billeting (to include TLF) or dormitories.

d. POF and ammunition may be stored in Balfour Beatty Family Housing. All POF must be stored in an appropriately constructed, locked container or equipped with a tamper resistant mechanical lock or other safety device. Mechanical locks or other safety devices will be properly engaged to ensure the weapon is rendered inoperable by any unauthorized user. Military sponsors will ensure POF stored in locking gun cabinets constructed with glass windows

will have an additional level of security in place (i.e., trigger locks, wire mesh, etc.) to prevent the removal or use of POF if the glass is broken. The keys and combinations for mechanical locks and/or other safety devices must be closely controlled to prevent access by children and other unauthorized users. Only small arms ammunition is authorized in Balfour Beatty Family Housing. Ammunition can be stored in a locked drawer of a gun cabinet or stored in a gun safe. Ammunition not stored in a locked drawer of a gun cabinet or stored in a gun safe will be placed in another location (separated from POF) that a reasonable prudent person would believe to be secured from a child or other unauthorized individual(s) and be located away from all heat sources. All personnel residing in Balfour Beatty Family Housing are subject to morale and welfare checks conducted by their respective unit leadership. **NOTE: At the Commander's discretion, they may require unit personnel, regardless of residence, to store POF in the SF armory or other designated facility.**

e. The 30 SFS Armory is designated as the base centralized firearms storage facility for POF prohibited to be maintained by the member. Procedures have been made to allow maximum availability to withdraw POF.

(1) 30 SFS will immediately notify the Unit Commander/First Sergeant if POF are not returned at the end of the 30-day checkout period from the armory.

(2) Ammunition may be stored in the SF Armory on a limited/directed basis but, not for convenience.

6. POF Transportation. Transporting POF on the installation is prohibited except to and from authorized storage or shooting ranges to include hunting areas.

a. POF must be declared to 30 SFS personnel at Installation Entry Points upon entry, and must be cleared and safe, with the breech open and equipped with a tamper-resistant mechanical lock or other safety device.

b. While transporting POF on VAFB, they will be placed in the trunk or in a securable compartment. POF will not be stowed in such a manner as to appear to be a concealed weapon, e.g., under seats or partially hidden. Ammunition must be stored and locked away separately. *Examples of concealment:* Hiding a firearm or dangerous weapon on one's person; transporting a firearm in a privately owned vehicle hidden from view, unless secured in the vehicle's trunk or in a completely enclosed, locked container, not the glove compartment. Additionally, children will not be left unattended in vehicles containing POF. POF will not be routinely carried on the person when withdrawn from storage facilities or removed from family quarters.

c. POF may only be properly stored in locked vehicles at the Rod & Gun Club and at authorized hunting areas when the owner is actively engaged with this recreational activity. Upon departure from the Rod & Gun Club event or designated hunting area, personnel will immediately re-configure their firearms to comply with Vandenberg AFB requirements. POF cannot be stored in vehicles at any other locations and times (i.e., during the duty-day for later recreational use).

7. POF and Recreation (Hunting and Rod & Gun Club Use). No person may discharge or use any firearm in the cantonment or other residential or populated areas. Exception: Designated firing ranges or designated hunting areas when authorized as defined in 30 SWI 32-7001, *Conservation*.

a. Installation entry & firearms transport criteria for special sanctioned events involving firearms at the Rod & Gun Club are specifically detailed in AFI 31-113, *Installation Perimeter Access Control* and 30 SWI 32-7001, *Conservation*. These events may be severely curtailed or cancelled in advanced FPCONs.

b. All personnel who own or possess firearms must comply with all Department of Justice and AFI requirements. No matter what state of residency, it is the member's responsibility to ensure they comply with state firearm laws. Off-base residents must comply with all California registration requirements.

#### 8. Prohibitions.

a. Individuals residing in Balfour Beatty Family Housing or working on VAFB may possess a Federal Firearm Licenses (FFL). However **FFL holders will not sell firearms on VAFB** (Exception: Rod & Gun Club and AAFES).

b. Machine guns, sawed-off shotguns (barrel less than 18"), tear gas/mace (except those regularly manufactured and sold for self defense and authorized by regulation of the CA Department of Justice), and any other weapon banned by the State of California are prohibited on VAFB.

c. Concealed weapons are not allowed on any part of the installation unless conducting official Law Enforcement duties and/or authorized by the Installation Commander.

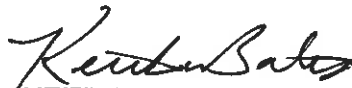
d. POF will not be stored in privately owned vehicles unless that vehicle is parked at a sanctioned Rod & Gun Club event or in a designated hunting area.

e. .50 Caliber or higher, high velocity ammunition or firearms are prohibited (black powder rifles are permitted).

f. The transportation of POF on bicycles, motorcycles, or any two or three-wheeled vehicle is prohibited. Transportation in four-wheeled ATVs in compliance with state law is permitted.

g. Commercial truck drivers are not authorized to introduce POF and ammunition onto the installation.

9. These restrictions are effective until withdrawn or superseded. Any questions regarding this policy should be directed to 30 SFS.

  
KEITH W. BALTS, Colonel, USAF  
Commander

**STAFF SUMMARY SHEET**

	TO	ACTION	SIGNATURE (Surname), GRADE AND DATE		TO	ACTION	SIGNATURE (Surname), GRADE AND DATE
1	30 SW/ CCA	Coord	<i>Deardon, E-4, 2 Jul 14</i> Click to sign #328585	6			Click to sign
2	30 SW/ CCC	Coord	<i>Arbaugh, CMSgt, 9 Jul 14</i> Click to sign	7			Click to sign
3	30 SW/CV	Coord	<i>Clab, col, 15 Jul 14</i> Click to sign <i>see above notes</i>	8			Click to sign
4	30 SW/ CCS	Coord	<i>Edits</i> Click to sign	9			Click to sign
5	30 SW/CC	Approve	Click to sign	10			Click to sign

SURNAME OF ACTION OFFICER AND GRADE	SYMBOL	PHONE	TYPIST'S INITIALS	SUSPENSE DATE
Rickie A. Gable, GS-11, DAFC	30 SW/CCH	606-6579	RG	

SUBJECT	DATE
Installation Privately Owned Firearms (POF) Directive	20140625

**SUMMARY**

- PURPOSE:** To coordinate the Installation POF Directive to obtain the 30 SW/CC's signature establishing minimum standards, responsibilities, processes and procedures for the legal and safe use, transport, storage, purchase, and possession of POF and munitions while on Vandenberg AFB. All DoD, AF and local directives, pamphlets and guides support this new directive.
- DISCUSSION:** The Antiterrorism Working Group (ATWG) tasked 30 SW/CCH to form and facilitate a POF sub-working group to establish minimum standards as stated above. Currently, most guidance is contained in FOUO documents which inhibits base populace access, understanding and prohibits prosecution of violators. Due to a recent surge in DoD active shooter incidents and related after action reports, the ATWG decided it prudent to review and improve VAFB's POF processes/procedures and to make risk reduction recommendations. Key members of the sub-working group included 30 SW/CCH, 30 SW/SE, 30 SW/JA, 30 SFS and 30 FSS. Coordinated & signed e-SSS for each is on file with 30 SW/CCH.
- After approval and dissemination of the attached Installation POF Directive, the sub-working group intends to provide additional risk reduction recommendations for 30 SW/CC's approval (Tab 2, slides 11-12). All related information has been briefed at the 20140614 ATWG and will also be briefed at the upcoming and ATEC.
- Signing of the POF Directive includes authorizing FAMCAMP residents to posses and store POF, prohibits POF on GSU Pillar Point, requires declaration of POF entering installation gates and mandates POF warning signs for key areas.
- RECOMMENDATION:** Coordinate this e-SSS for 30 SW/CC's approval and signature on the Installation POF Directive at Tab 1 and this e-SSS. Please, ensure 30 SW/CCH receives the signed and approved original for filing/dissemination.
- Contact Mr. Miz or Mr. Gable at 606-6604/6579 if you have any questions or concerns.

//Signed/tam/02 Jul 14//  
**TODD A. MIZ, GS-12, DAFC**  
 30 SW Antiterrorism Officer

- 2 Tabs:  
 Tab 1. Installation Privately Owned Firearms Directive  
 Tab 2. POF Brief